

## **SCM MANAGER – FINANCE DIVISION**

### **JOB GRADE: D4**

#### **PURPOSE OF THE JOB**

To provide and execute end user requests as per the TASEZ procurement plan.

#### **KEY RESPONSIBILITIES**

##### **Responsibilities for Tenders:**

- Influence the strategic vision and direction of the procurement function and support its effective implementation across all areas of the SEZ
- Ensure adherence to the SCM Policy in line with PFMA and Treasury Regulations
- Ensure compliance with all legal, governance, policies, procedures, standards and sound business practice to meet business and operation management standards.
- Develop innovative procurement solutions at a project/business unit/ organisational level
- Use a range of organisational procurement models to design structures which suit the organisational environment
- Lead efforts to develop and harmonise procurement processes/standards across all user groups to gain buy-in and organisational commitment
- Demonstrate expertise in analysing supply markets across all categories and provide expert advice on the process.
- Develop strategies and supply markets to effectively deal with limited sources of supply
- Lead the development of risk management tools and techniques to identify and prioritise risks to service delivery.
- Work closely with business areas to identify and manage commercial, contractual, operational, financial, reputational, ethical and supply chain risks emanating from procurement activity and supply base arrangements
- Lead supplier development activities for key suppliers and market segments to meet the needs of the organisation.
- Develop frameworks to identify and track benefits through supplier relationships
- Strive for constant improvement on the company scores.
- Prepare for yearly BBBEE audit – Preferential Procurement, Enterprise Development & Socio-Economic Development.

## COMPETENCIES/KNOWLEDGE

### Knowledge

- Knowledge of Procurement processes, particularly in the public sector.

### Required Skills

- Planning & organizing skills
- Interpersonal skills
- Basic Accounting skills
- Communication skills
- Filing and retrieving skills
- Building relationships & partnerships
- Good typing and minute taking skills.
- Conflict handling skills

## QUALIFICATIONS

- Relevant Bachelor Degree or relevant in procurement/ SCM / Commerce/ Logistics
- Postgraduate Degree in Procurement/ Supply Chain Management/ Commerce/ logistics is an added advantage.

## WORK EXPERIENCE

- A minimum of 5 years' experience in a Supply Chain Management role in government or auditing in the Public Sector and demonstrating in-depth knowledge of the supply chain management prescripts of which 3 years should be at middle management level.
- Extensive in-depth knowledge of the PFMA, Treasury Regulations, Broad Based Black Economic Empowerment Act, Preferential Procurement Policy Framework Act and Supply Chain Management Framework
- Member of the Chartered Institute of Procurement and Supply (MCIPS) – Advantageous
- Excellent relationship management skills with the ability to engage, negotiate and manage key stakeholders and suppliers.
- Results orientated with ability to plan and deliver against project deadlines.
- Commercially and financially astute, and
- Experience in managing and implementing an organizational procurement strategy,

## APPLICATION PROCESS

Qualifying candidates can send their comprehensive CVs, Covering Letter, Certified Copies of SA ID and Qualifications and Three (3) Contactable References to [recruitment@tasez.co.za](mailto:recruitment@tasez.co.za)

## CLOSING DATE

The closing date for applications is **20 March 2026**

Kindly note if no feedback has been received within 30 days of closing date for the above-mentioned position, the applicant may consider their application unsuccessful.