

Tender Addendum

Tender No.:	TASEZ/RFP002/2026
Tender Description.:	Appointment of two (02) service providers for the provision of HVAC maintenance services for a period of thirty-six (36) months
Tender Addendum No.:	RFP002/2026
Tender Addendum Title.:	Addendum 001

Bidders to note the following corrections and implement the corrections as per this addendum.

- Bidders are required to bring a **South African Identity Document (ID) or Driver's Licence** for entry purposes, as CSIR is a National Key Point.
- Bidders are advised to arrive at least **one (1) hour earlier** before the closing time to allow sufficient time for security clearance and access procedures.
- Delivery Address:** The Procurement Officer
Tshwane Automotive Special Economic Zone
Building 21, Council for Scientific and Industrial Research (CSIR),
Meiring Naudé Road; Brummeria; Pretoria (Gauteng)

1. Pricing Schedule

The bidder must complete all information required in the Cost Schedules provided in Tables 8 and 9 below.

Please note that there are two (2) packages available for tender. Bidders may submit bids for both packages.

Table 8: Pricing Schedule maintenance services (Package 1)

Description (Complete the Rates per year utilised to calculate total billing)		No. of units	No. of Services per Year per Unit	Rate per Unit (excl. VAT)	Year 1 Totals	Year 2 Totals – with annual Escalation	Year 3 Totals - with annual Escalation	Total
Air conditioning (Mid-wall/split units)	Minor Service	82	3	R	R	R	R	R
	Major service		1	R	R	R	R	R

Air conditioning (Ducted/ ceiling hideaway units)	Minor Service	108	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
Air conditioning (Cassette units)	Minor Service	47	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
Air conditioning (Rooftop units/AHUs)	Minor Service	2	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
CRAC units	Minor Service	2	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
Fan units	Minor Service	108	1	R	R	R	R	R
	Major service		1	R	R	R	R	R
Filter bank units	Cleaning	53	4	R	R	R	R	R
Louvre/Diffuser/Grille/Valve units	Cleaning	581	1	R	R	R	R	R
Geyser heat pump systems	Annual Service	7	1	R	R	R	R	R
SHE BOQ	SUM							R
Total amount excluding VAT								
VAT @ 15%								R
Total Including VAT								R

ADHOC COSTS (AS AND WHEN)

LABOUR, NORMAL TIME:

Normal time: 07h00 to 18h00

Competent person R per hour

Assistant R per hour

LABOUR, OVERTIME:

Weekdays 18h00 to 07h00

Weekends and Public Holidays

Competent person R per hour

Assistant R per hour

MATERIALS:

Material cost plus %

CHERRY PICKER / SKY JACK HIRE:

Rental fee R per day

TOFFER for the three (3) years PLUS 30 % OF ADHOC (INCLUDING VAT)
R

Table 9: Pricing Schedule maintenance services (Package 2)

Table 9: Pricing Schedule maintenance services (Package 2)

Description (Complete the Rates per year utilised to calculate total billing)		No. of units	No. of Services per Year per Unit	Rate per Unit (excl. VAT)	Year 1 Totals	Year 2 Totals – with annual Escalation	Year 3 Totals - with annual Escalation	Total
Air conditioning (Mid-wall/split units)	Minor Service	82	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
Air conditioning (Ducted/ ceiling hideaway units)	Minor Service	108	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
Air conditioning (Cassette units)	Minor Service	47	3	R	R	R	R	R
	Major service		1	R	R	R	R	R

Air conditioning (Rooftop units/AHUs)	Minor Service	2	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
CRAC units	Minor Service	2	3	R	R	R	R	R
	Major service		1	R	R	R	R	R
Fan units	Minor Service	108	1	R	R	R	R	R
	Major service		1	R	R	R	R	R
Filter bank units	Cleaning	53	4	R	R	R	R	R
Louvre/Diffuser/Grille/Valve units	Cleaning	581	1	R	R	R	R	R
Geyser heat pump systems	Annual Service	7	1	R	R	R	R	R
SHE BOQ	SUM							R
Total amount excluding VAT								
VAT @ 15%								R
Total Including VAT								R

ADHOC COSTS (AS AND WHEN)

LABOUR, NORMAL TIME:

Normal time: 07h00 to 18h00

Competent person R per hour

Assistant R per hour

LABOUR, OVERTIME:

Weekdays 18h00 to 07h00

Weekends and Public Holidays

Competent person R per hour

Assistant R per hour

MATERIALS:

Material costs plus %

CHERRY PICKER / SKY JACK HIRE:

Rental fee R per day

TOTAL OFFER for the three (3) years PLUS 30 % OF ADHOC (INCLUDING VAT)
R

Bidder to complete the SHE BOQ provided in Table 9 and add the total to the Cost/ Price Schedule provided in Tabel 8.

Table 10: SHE BOQ

Item	Description	Unit	Quantity	Rate	Total Amount
1	Allow for the preparation of site-specific health and safety file	Once off	1	R	R
2	Personal protective clothing and equipment: Boots, Overalls, Winter Jacket etc (Include annual replacement issue)	Per employee	3 years	R	R
3	Pre-employment, annual and exit medical examination of fitness	Annually	2 years	R	R
Total					R

Prepared By: SCM